

Date: 27 January 2026

Tel: 01993 861000
e-mail: democratic.services@westoxon.gov.uk

PERFORMANCE AND APPOINTMENTS COMMITTEE

You are summoned to a meeting of the Performance and Appointments Committee which will be held in Committee Room 2, Council Offices, Woodgreen, Witney, Oxfordshire OX28 1NB on **Wednesday, 4 February 2026 at 4.00 pm.**



Giles Hughes
Chief Executive

To: Members of the Performance and Appointments Committee

Councillors: Andy Graham (Chair), Alaric Smith (Vice-Chair), Duncan Enright, Michele Mead and Liam Walker

Recording of Proceedings – The law allows the public proceedings of Council, Executive, and Committee Meetings to be recorded, which includes filming as well as audio-recording. Photography is also permitted. By participating in this meeting, you are consenting to be filmed.

As a matter of courtesy, if you intend to record any part of the proceedings please let the Democratic Services officers know prior to the start of the meeting.

AGENDA

1. **Apologies**
To receive any apologies for absence.
2. **Declarations of Interest**
To receive any declarations of interest.
3. **Minutes (Pages 3 - 4)**
To approve the minutes of the last meeting held on 21 May 2025.
4. **Exclusion of the Press and Public**
If Performance and Appointments Committee wishes to exclude the press and the public from the meeting during consideration of any of the items on the exempt from publication part of the agenda, it will be necessary for Committee to pass a resolution in accordance with the provisions of section 100A of the Local Government Act 1972 on the grounds that their presence could involve the likely disclosure of exempt information as described in paragraph 3 of Schedule 12A of the Local Government Act 1972.
5. **Recruitment of a Replacement Chief Executive Officer (CEO) (Head of Paid Service) and Returning Officer and Electoral Registration Officer (Pages 5 - 18)**
Purpose:
The report sets out the proposals to agree arrangements for the appointment of a Chief Executive Officer (CEO) (Head of Paid Service) and a Returning Officer and a Electoral Returning Officer for West Oxfordshire District Council following the announcement that the current post holder is retiring, with the last day in post being 31 May 2026.

Recommendation:
The recommendations are set out in the exempt report.

(END)